

Hira Obaid Khan

Business Management Student

niazihira91@gmail.com ✉

+92 302 9799787 📞

Mianwali, Punjab 📍

www.linkedin.com/in/Hira-Obaid 🌐

Summary

I am a dedicated BBA student with a specialization in Finance, equipped with strong analytical and research skills. Proficient in financial analysis, financial modeling, and MS Office tools. Passionate about contributing to organizational success through strategic thinking and effective management.

EDUCATION

BBA – Finance Specialization

Namal University, Mianwali

2022 – 2026

Courses:

- Principal of Finance
- Financial Statement Analysis
- Financial Institute and Markets
- Principal of Economics
- Financial Accounting
- Credit Management

FSC in Pre-Engineering

Superior College, Mianwali

2017 - 2019

Courses:

Mathematics, Physics & Chemistry

SKILLS

Financial Analysis

Financial Statement & Ratio Analysis

Market & Financial Research

Microsoft Office Expert

Technical Support

Business Development

Product Sourcing

Canva Expert

Communication Skills

CERTIFICATES

- Internship Certificate of Ministry of Finance
- Introduction to Power BI
- Internship Certificate of Product Sourcing
- HCC Foundation Trainee Certificate

WORK EXPERIENCE

Finance Intern

Ministry of Finance

6 Week Duration (2025)

- Rotated across finance departments to gain practical exposure to financial operations, policies, and institutional processes.
- Conducted financial case study analysis and contributed solutions to real-world finance and policy-related issues.

Teacher

The Citizen Foundation, Mianwali.

01/2021 – 08/2021

- Effectively taught math and social science, fostering students' understanding of core concepts.
- Developed and implemented engaging lesson plans tailored to diverse learning styles.

Remote Internship

GAO Tech Company, Canada.

03/2024 – 05/2024

- Completed three month internship at GAOTech Company, gaining hands-on experience in product sourcing and providing technical support.
- Developed skills in supplier coordination, inventory management, and certification
- Learned office communication and teamwork.

PROJECTS

- **Financial Statement Preparation (3rd Semester)**
Prepared complete financial statements for a company as part of academic accounting project
- **Ratio Analysis Project (5th Semester)**
Conducted ratio analysis of financial and non-financial companies to assess performance and financial health
- **Research Paper Writing (6th Semester)**
Conducted research on Fintech adoption in developing countries, analyzing key drivers, challenges, and impacts on financial inclusion.

LEADERSHIP EXPERIENCE

Namal University, Mianwali.

Head on Campus Marketing

2024-2025

Represented Namal Society NSSI as Head on campus marketing for event management